



## CHARGING POLICY

### 1 Introduction

- 1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition.

### 2 Voluntary contributions

- 2.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.
- 2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.
- 2.3 The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:
- Visits to museums;
  - Sporting activities which require transport expenses;
  - Outdoor adventure activities;
  - Visits to or by a theatre company;
  - Musical events

### **3 Residential visits**

- 3.1** When the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum we make a charge to cover the costs of travel, board and lodging. Parents who receive state benefits or are have difficulty in paying the full amount should speak directly to the Headteacher.

### **4 Music tuition**

- 4.1** All children study music as part of the normal school curriculum. We do not charge for this.
- 4.2** There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. Peripatetic music teachers teach these individual or small-group lessons. We make a charge for these lessons. We give parents information about additional music tuition available at the start of each academic year.

### **5. Passports**

- 5.1** Passport authorisation is completed at the discretion of the Head of School at a charge of £10 for School Fund.